Meeting Minutes of AGM

April 9, 2013


Meeting opened at 2:45
All positions declared vacant

Results of vote

President – Lisa Armstrong nominate by Gay seconded by Janelle – Accepted
Treasurer – Gay Horne nominated by Jacqui seconded by Lisa – Accepted
Uniform Shop – Janelle Maajikas backed up by Helen Happ nominated by Michelle seconded Sharyn – Accepted
Secretary – Anna Edwards nominated by Jacqui seconded by Michelle
Vice President – Michelle Kilmartin nominated by Janine seconded by Lisa
Fundraising – Sandra Hallion& Jacqui Morris both nominated by Lisa seconded by Michelle

All positions were filled.

Normal meeting commenced at 3:00pm

I. Treasurers Report
Discussed.

II. Principals Report
All board members have all undertaken training by Rob Pry including meeting terms of reference and code of conduct.
A survey is being conducted by staff, students and parents for a new logo – there are five choices. The logo is primarily for letterhead, the website and the prospectus.
The school’s 2012 annual report will be available soon.
Janine advised that the school cannot get insurance cover anymore for shade cloths so in the future the school would need to look at colorbond cover. A shade fund may even be looked at due to the high cost.
Janine was approached by the BHP gardeners with any need for gardening etc. Janine has asked for the junior primary section to be spruced up – get rid of the dirt and re-landscaping.
There will be a disruption for approx. six weeks to that area. It will need to be completed by the end of June. BHP to get back to Janine.

III. Canteen Report
Sharyn advised that the home made lasagna and spag bog have received good reviews.
She needs a new money tray and can’t seem to find a company from where to get one – Jacqui will follow up with school supply contacts.

Sharyn still waiting for her new oven rack and approval was given for Sharyn to purchase a new heavy based pan.

Sharyn has asked if her pay can be directly credited into her bank account. Currently she is paid by cheque and needs to drive to Port to bank it. Gay to follow up.

Changes to the menu were discussed but Sharyn has explained how difficult it is being in a remote location and that recipes have to be approved by the Canteen Association.

Sharyn has advised that Canteen will be closed on the last day of school for cleaning and that Friday’s menu will be available on Thursday – Jacqui will put this in the newsletter.

Sharyn has requested a new airconditioner or fan - tba

IV. General Business

Michelle advised that only ten uniforms had been returned. Michelle has forwarded some onto the supplier who are investigating with the manufacturer in China. She also reported that we have plenty of jumpers in stock.

Anna raised the issue of some children coming to school with no food that was mentioned in one of the first newsletters of the year. Janine responded advising that the school had decided not to run the breakfast club this year due to lack of funds and the time it took for staff to man. The school has advised that some families needed support and that no child was left without any food. Sharyn always insures that she has sandwiches in the freezer.

Lisa is a community member on the school board. The P & C is entitled to have a rep on the board – all agreed that Lisa can report back any relevant information.

Janine reported on the parking situation. At last count there were enough carparks. The education dpt and TOPH have agreed to another feasibility study. At present count we have 340 students including kindy – 280 without kindy.

Meeting Closed