Cassia P & C  
Meeting Minutes of AGM  
May 21, 2013  

Present: Martin Ross, Sandra Hallion, Helen Happ, Arlene Taylor, Amanda Banks,  
Jacqui Morris, Janelle Maasikas, Lisa Armstrong, Sarah Halatutavaha,  
Michelle Kilmartin, Anna Edwards  

Apologies: Sharyn Kay, Janine Kinninment, Gay Horne  

Next meeting: Wednesday, 26th June, 2012 2:45 Staff Room  

Meeting opened at 2:45

I. Treasurers Report  
No report as Gay is an apology and also no computers for the week. Lisa mentioned though that  
all payments are up to date.  

II. Principals Report  
Martin Ross attended the meeting for Janine  
A reminder that the parents survey closes on 24th May. Unfortunately so far only sixteen families  
have responded.  
The Ed Dpt has agreed to do a feasibility study on the parking situation. According to current  
numbers we have enough parks. Six bays are allocated per 100 students. We have 42 bays =  
360 students. Martin asked for any suggestions for local companies that could be used to do this  
due to the high dollar amount of quotes received. He also mentioned that the land behind the  
school that parent's use for parking is not park of the school and shouldn't really be used.  
A letter was sent to parents signed by Lisa advising that the uniform delivery has been delayed.  
Only one jumper per child can be sold at this stage. Janine is happy for children to wear plain  
black/green jumpers or polo shirts. The uniforms are due to leave Singapore on the 16th July so  
they are still quite a way. Another bulk order will be done shortly to cover us till the end of the  
year.  

III. Canteen Report  
No report was tendered as Sharyn was an apology.  

IV. Secretaries Report  
All correspondence received has been given to either fundraising/uniform/canteen. A Telstra Bill  
from October 2012 was given to Jacqui to hand to Gay to follow up.  

V. General Business  
Fundraising: Ideas were discussed in regard to different ideas for fundraising. The P & C were  
also made aware of lots of different grants that are available. It was decided to look at the school  
cookbook and ask local celebs and football personalities to submit recipes as well as students.  
They sell for $20 and the P & C would make $10. We will run the sausage sizzle again on sports  
day – Friday 21st June. We will also sell cool drinks. Enough raised their hands to volunteer their
time. All gathered also liked the idea of a movie afternoon or movie night. Sandra & Jacqui to look into upcoming movies with Matt Dann.

The P & C will look to raise $50,000 towards the school shade fund.

Please add Jacqui Morris as a signatory on the P & C Canteen and general account.

Proposed – Lisa Armstrong
Seconded – Michelle Kilmartin
All in agreement

Meeting Closed @ 4:50pm